

West Virginia University Intercollegiate Athletics

Policy: Student Athlete Admissions
Date: December 10, 1995, updated February 14, 1996,
updated September 1, 2009
Responsibility: Ticket Manager

All arrangements for the distribution of complimentary admissions to West Virginia University student-athletes for home and/or away events where admission is charged will be administered by the Mountaineer Ticket Office and a designated representative of the coaching staff of each sport (i.e. coach, assistant coach or administrative assistant) in accordance with NCAA rules.

Procedures for home events

WVU student-athletes will be required to access PlayerGuest.com, an online ticketing software, to request complimentary ticket admission to home and select away athletic events. If available, a maximum of four admissions may be requested by a student-athlete.

The Ticket Manager will be responsible for providing a printout for each event which will be used at the gate for admission.

These admission passes, or tickets, will not possess an audit stub which will prevent ticket from being resold. The pass in the envelope will designate the reserved seat.

Identification and signature is required to obtain admission tickets.

These admission passes will be issued only at the Player Guest ticket gate which will be located at a gate located immediately adjacent to the turnstile. Once receiving the admission ticket, the recipient must proceed immediately into the arena.

The printout will be returned to the Ticket Manager immediately upon the closing of the Player Guest ticket gate.

For events that sell only general admission, the Ticket Manager will be responsible for forwarding the print out to the head ticket taker at the gate.

Since no reserved or advance ticket is sold, the eligible person shall present him/herself at the gate and provide identification and signature for admittance.

The print out will be returned to the Ticket Manager immediately upon the closing of the gate.

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For the visiting teams, WVU will provide personnel and space for the distribution of player admissions at its Players Guest ticket gate. The visiting team will be responsible for supplying names and procedures for distribution.

Procedures for away events

With the exception of football, WVU student-athletes will be required to complete a "WVU Student-Athlete Admissions" card which lists the up to four names which will be entitled to receive complimentary admissions. The eligible student-athlete will sign and return the card to the coach or staff member. Football will use the same procedures with PlayerGuest.com as a home event.

The Ticket Manager will be responsible for contacting schools 10 days prior to the game to confirm all arrangements regarding complimentary admissions and the admittance procedure.

If complimentary tickets are provided to WVU in advance of the game, the designated staff member will be responsible for sorting the tickets by individual student-athlete receiving tickets, remove the audit stub of each ticket and staple the card onto the envelope.

The designee must then deliver the player tickets to the opponents ticket office for distribution. The player tickets should be separated from the non-player complimentary tickets.

If the complimentary tickets are not provided in advance of the game, the designated staff member will be responsible for delivering the cards and a list of non-player recipients to the home ticket office prior to the game.

A member of the ticket office staff will manage the distribution of player admissions at away football games and selected special events. For other sports, the home ticket office will be requested to return all cards to the WVU ticket manager following the game.